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5 FEB 1970

MEMORANDUM FOR: Deputy Director for Intelligence
Deputy Director for Support
Deputy Director for Plans
Deputy Director for Science and Technology

SUBJECT : Completion of the CIA Historical Program

REFERENCE : Memorandum to Addressees on Above Subject,
8 December 1969

1. I am gratified by your response to referenced memorandum, and want to express special appreciation to those Directorates which have completed the scheduling and assigning of writers for the catching up phase of the Historical Program. A few components, however, have not yet assigned the necessary writers or suspense dates. I emphasize again the importance of taking immediate action to fill these gaps.

2. The attached listing shows where the gaps are in the program of your Directorate. Will you please review this list and communicate to Dr. Ehrmann, Chief of the CIA Historical Staff, by 16 February, the names of writers, together with suspense dates, needed to complete the history of your components.

[Redacted Signature Box]

L. K. White
Executive Director-Comptroller

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Attachment

Bob: Thanks for your cooperation in this.

[Redacted Signature Box]

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MORI/CDF Pages 7, 8, & 21

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Histories Planned or in Process

Deputy Director for Support

Designation of writers and suspense dates has been completed.

5 February 1970

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12 DEC 1969

MEMORANDUM FOR: Director of Communications
Director of Finance
Director of Logistics
Director of Medical Services
Director of Personnel
Director of Security
Director of Training

FILE *ofmk*

SUBJECT : Completion of the CIA Historical Program

1. Attached for your information and action is a copy of the memorandum from the Executive Director-Comptroller dated 8 December 1969 urgently requesting that we make every effort to complete the "catching up" phase of the historical program by 31 December 1971. Also attached is a copy of your portion of a status report on the Support Services Historical Program submitted to the Chief, Historical Staff, by the Support Services Historical Officer on 5 December 1969.

2. It is important that we pursue this program as actively as possible and shore it up as necessary to meet the target dates for completion. The Support Services Historical Officer tells me he is working directly with as many of the authors as he can and that he is getting excellent cooperation from all of them. A problem, as always, is the time they have to give to it. We all recognize that this is a serious problem, but I would like you to take a personal interest in this program and satisfy yourself that we are doing everything possible to maintain and accelerate its momentum.

(signed) John W. Coffey

R. L. Bannerman
Deputy Director
for Support

2 Atts:

Att 1: Memo dtd 8 Dec 69 to DD/I, DD/S,
DD/P, DD/S&T fr ExDir-Comp.

same subject
Att 2: Status Report

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RHW:es (12 Dec 69)

Distribution:

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Orig - D/CO w/cy of att 1 (DD/S 69-5491) & w/cy of att 2 (OC portion)

1 - Ea other adse w/cy of att 1 & w/respective cy of att 2

✓ 1 - DD/S Subject w/orig of att 2 & with complete pkg of att 2

1 - DD/S Chrono

1 - C/SSS

[redacted] w/att 1 (per RHW) - 5 Jan 70

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8 December 1969

MEMORANDUM FOR: Deputy Director for Intelligence
Deputy Director for Support
Deputy Director for Plans
Deputy Director for Science and Technology

SUBJECT: Completion of the CIA Historical Program

1. I have recently reviewed the progress made to date with respect to our historical program, and have found that it is not progressing as rapidly in some areas as I had hoped. It is important that all histories comprising the "catching up" phase - the period before 1965 - be completed no later than 31 December 1971. This suspense date applies to the histories in the individual programs of your Directorates as well as to those in the overall program.

2. As most of you and certainly your individual Historical Board chairmen know, Dr. Ehrmann and his Historical Staff stand ready to assist you in the realization of this goal through consultation, examination of outlines, search and identification of sources, and the review of individual drafts. Your personal support is, however, desired and required if we are to meet the objectives of this important program.

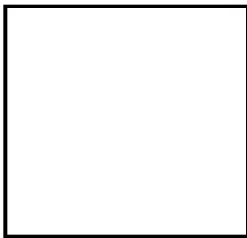
3. May I request that you review your programs to insure that projects have been established for all significant aspects of your history. In those instances where an individual has not been specifically named as the officer responsible for completing a history, please designate an appropriate officer and furnish his name to Dr. Ehrmann no later than 7 January 1970. In those cases where a suspense date for an individual history has not been assigned, this should also be done and Dr. Ehrmann advised accordingly.


4. I realize that the demands upon your time are very great, and that this program is not the most urgent or important thing on your platter. At the same time I feel quite sure

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that we do have the personnel now who can be made available to do this work -- and to do it well. I doubt very seriously that this will be the case after 31 December 1971. This is why it is so important to complete the "catching up" phase by that time.

5. Your very strong support is earnestly requested.




L. K. White
Executive Director-Comptroller

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5 December 1969

MEMORANDUM FOR: Chief, Historical Staff

THROUGH : Deputy Chief, Historical Staff

FROM : Support Services Historical Officer

SUBJECT : Status Report, Support Services Historical Program

REFERENCE : Oral Request from Dr. Drell for information on DDS program, 1 December 1969

1. The references request was for information on the following:

a. DDS histories completed (numbered and bound) since April 1969.

b. Status of the over-all DDS history.

c. Details on historical projects currently in process.

d. Possible additions (subjects) to the DDS historical program.

2. There have been no additions to the list of DDS histories completed since April 1969.

3. Progress on the over-all history of the DDS can be characterized as "under way." In the three months he has been assigned to the program, the efforts of the Support Services Historical Officer (SSHO) have been directed to the following:

a. Establishing working relationships and procedures with the Chairman (Chairmen) of the DDS Historical Board and the component historical officers. This has been necessary and educational for the SSHO and, hopefully, will tend to promote sound working relationships between the SSHO and the components. Thus far, certainly, all DDS personnel contacted have been cooperative and helpful.

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b. Maintaining close contact with [redacted] in his research of the records of the Deputy Director, Support (DDS) for the period through early 1955. The SSHO has worked with [redacted] in establishing priorities for records to be searched, note taking, and types of information of interest. Both individuals have been concerned about keeping accurate records-of-the-records in order to avoid duplication of effort following [redacted] anticipated reassignment early in 1970.

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c. Reading/reviewing all of the DDS histories that have been completed (numbered and bound) as part of the historical program.

d. Reviewing and editing three proposed contributions to the DDS program which had been forwarded to the Chairman of the DDS Historical Board. The status of each of these chapters is as follows:

1) History of the Office of Training, September 1949-June 1951 [redacted]

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[redacted] has been reviewed and returned to the OTR Historical Officer, [redacted]

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[redacted] The SSHO recommended that this chapter not be published, but that, after some minimum revision, it be put in the historical program as a background paper.

[redacted] agreed to this and will use pertinent information from the [redacted] paper in his [redacted] over-all history of OTR.

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2) History of Position Management and Compensation Division by [redacted]

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[redacted] has been reviewed and returned to the SSHO by the Deputy Chief, Historical Staff. Pending a reshuffle in the Office of the DDS and the designation of a new Chairman of the Historical Board no further action had been taken on the paper. Following a discussion (on 1 December 1969) between the DDSHO and [redacted] the new DDS Chairman, the paper in question has been returned to the Office of Personnel's HO, [redacted] with the suggestions for revision made by DC/HS and the SSHO.

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3) History of Mobilization and Military Personnel Division, 1947-1967 by [redacted]

[redacted] has been reviewed by the SSHO and forwarded to the DC/HS.

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e. Reviewing, editing, and rewriting the Support Services activities related to the [redacted] 1951-1966. On 31 October 1969, the Office of Logistics forwarded to the SSHO what was purported to be an overview of, and the contributions from, the various DDS components to the history of the [redacted]. In fact, the SSHO received a safe drawer full of miscellaneous materials--raw, finished, and semi-finished--without focus or meaning. Most of the month of November 1969 was spent in putting this material in draft form as a Support Services history of [redacted]. It will require at least 7-10 working days to complete a rough draft suitable for forwarding to DC/HS for discussion prior to returning the report to OL.

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f. These activities, plus attendance at the "Trends and Highlights" training course, and occasional opportunities for practicing omphaloskepsis (a term used by a famous man I once knew) have served to broaden the SSHO's understanding of (and, hopefully, his feel for) the missions and functions of the DDS.

4. The current status of projects in process and the contemplated additions to component programs are given in detail in Tabs A through G, attached.

a. By way of general information, there is a total of about 70 chapters and/or monographs in the existing DDS program. The degree of progress ranges from those which are waiting "front office" review--OL's history of [redacted] Supply Support--to projects in both OC and OMS which, as yet, have not been assigned authors. Discussion with each of the office historians indicates that, except for OMS, all plan to meet the 31 December 1971 deadline date for completing their scheduled projects.

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b. All Offices except Communications (OC) and Medical Services (OMS) indicate that they believe their historical programs as now contemplated will provide as complete coverage as necessary to their history for the period through 1966 (or later in some instances such as OS). The additional monographs or chapters being suggested by OC and OMS are included in Attachments A and D, respectively.

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c. The SSHO has suggested to OMS that a chapter providing an overview of OMS activities for the period from 1957 through 1965-66 be added to the schedule.

5. Based on present, or even increased, levels of output from the components of the DDS, it is apparent that in his efforts to complete the over-all history of the DDS, some of the work of the SSHO is going to parallel, or duplicate, that of the specific components--due dates for component projects will make it impossible for the SSHO to take advantage of such projects and still meet his deadline. This problem should be recognized and recorded at this time.

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Att: A-G

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MEMORANDUM FOR: Chairman, Support Services Historical Board, DD/S

SUBJECT : Quarterly Report on OL Historical Program as of
1 October 1969

REFERENCE : Historical Board Meeting - 3 February 1967

A status report covering progress made in the Office of Logistics Historical Report is attached. The completion target dates shown in the report represent the authors' estimates of completion. Approximately 60 to 90 days should be added to these dates to allow time for review, processing, and modification as necessary.

[Redacted Signature]

George E. Meloon
Director of Logistics

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